

**MEETING PROCEEDINGS FOR THE COMPANY DIRECTORS  
CONDUCTED ON 2<sup>nd</sup> DECEMBER 2020 AT OFFICE PREMISES PLOT  
No. 114 KIBORILONI, MOSHI**

**Meeting Agenda(s)**

1. Opening the meeting.
2. Appointing and verifying the company's CEO
3. To discuss matter related to registering the Construction Aggregates Processing Project (***Brandmark Infrastructure Ltd***) under Tanzania Investment Center (TIC) for the purposes of obtaining Certificate of Incentives.
4. Closing the meeting.

**Agenda No. 1:**

**Opening the meeting:** The meeting was opened by the Company's Chairman of the Board, Mr. Thomas P. Ndesamburo 10:00 a.m and welcomed other Members to the meeting.

**Agenda No. 2:**

**Appointing and verifying Company's Chief Executive Officer (CEO):** The Board of Directors in unison appointed and verified **Mrs. Erica Kiwelu** to become the Company's Chief Executive Officer (CEO) effectively from **2<sup>nd</sup> day of January, 2021**. The appointed and verified Company CEO is effectively mandated by the Board of Directors to lead and coordinate all company activities in cooperation with other Departmental Directors as per Company's Memorandum and Articles of Association.

**Agenda No. 03:**

To discuss the matter related to registering the Construction Aggregates Processing Project (Brandmark Infrastructure Ltd) under Tanzania Investment Center (TIC): The Company's Board of Directors in unison agreed to register *Brandmark Infrastructure Ltd* under Tanzania Investment Center for the purpose of obtaining Certificate of Investment in its Aggregates Processing Project. Accordingly, the Company's Board of Directors agreed to Invest through Tanzania Investment Center (TIC).

**Agenda No. 4**

**Closing the meeting:** On behalf of the Board of Directors, the Chairman welcomed the Appointed and Verified Company C.E.O who officially accepted her duties and subsequently closed the meeting at 11.59 a.m.

**MEMBERS IN ATTENDANCE**

No.	Names of the Member	Position/Title	Signature
1	Thomas P. Ndesamburo	Director/Chairman	<i>Thomas P. Ndesamburo</i>
2	Rachel T. Kiwelu	Director/Member	<i>Rachel T. Kiwelu</i>
3	Erica Kiwelu	CEO	<i>Erica Kiwelu</i>

**LEGAL WITNESS**

Name(s):

*Patrick Paul*

Signature:

*Patrick Paul*

Date:

*02/12/2020*

Postal Address:

*753, Mtwara*

Qualification:

*Advocate*

