

Daily Staff Timesheet

Staff name: CASTRO LUHUSA

Supervisor: GAO NGWILIZI

Date: 1/3/2023

Time	Task	Outcome
07.30am	TeiW morning meeting	Project updates
08.00am		
08.30am	Reading email and eoffice tasks	Updates on assigned tasks
09.00am	Testing different modules on TeiW system	Compliance to requirement gathered
09.30am		
10.00am		
10.30am		
11.00am		
11.30am		
12.00pm		
12.30pm		
13.00pm		
13.30pm		
14.00pm		
14.30pm		
15.00pm		
15.30pm		
16.00pm	Report writing on TeiW status	Report