

**TANZANIA INVESTMENT CENTRE
DAR ES SALAAM**

PROGRESS REPORT

(Information required for the project's progress report after every six months or for amendment of Certificate of Incentives)

1. Planned Activities for the period
2. Achievements made on the project implementation todate:

(i.e. from the date the project was approved to the date of writing the report)

Describe the status of activities that have already been undertaken e.g. construction of buildings, acquisition of supplies, installation of equipment, etc.

3. Provide updated information on the following aspects;

S/No.	Information	Description	Current Project Status
1.	Shareholder's Information	Current Shareholders names, nationality and percentage of ownership	
2.	Company Communication Information	Email address	
		Mobile Number	
		Land Line Telephone Number	
		Physical Address (Plot No., Block No, Street, District and Region	
3.	Contact Person	Name	
		Position	
		Communication Details (Email, Mobile and telephone)	
4.	Incorporation	Certificate of Incorporation No.	
5.	TIN information	TIN Certificate No.	
6.	Project Objective	Project Core Activity	
7.	Capacity	Project Capacity per Year	
8.	Direct Employment	Foreign-Men	
		Foreign-Women	
		Local-Men	
		Local-Women	
9.	Indirect employment	Estimated Total No.	
		Type/areas of Indirect Employment	

4. Project Financial Expenditure todate (USD):

	Foreign (USD)	Local (USD)	Total (USD)
Land and Buildings			
Plant and machinery			
Vehicles/Aircrafts			
Furniture			
Office equipment			
Insurance Cover			
Pre-operational expenses			
Working sub-total capital			
GRAND TOTAL			

5. Project Financing

Explain how the project is being financed e.g. equity, loans, sources of loans, conditions, etc. See table below.

	Amount (USD)	Source Country
Local Equity		Tanzania
Local Loans		Tanzania
Foreign Equity		
Foreign Loans		
Total Investment		

6. Problems and Solution

Explain problems, which the management is encountering in executing the project and the steps being taken to solve them.

7. Future Plans

Explain future plans for the next coming six months and planned financial Commitments

8. Recommendations and any other comments