

**MINUTES OF THE MEETING OF THE WOMENCHOICE INDUSTRIES  
MANAGEMENT BOARD HELD AT THE ENTERPRISE OFFICE ON  
THE 18<sup>TH</sup> NOVEMBER 2022**

**Attendance**

- |                            |                        |
|----------------------------|------------------------|
| 1. Mariam Lupatu Kamote-   | Board Chairperson      |
| 2. Alfred Ngaiwona Mapunda | Board Vice Chairperson |
| 3. Lucy Achieng Odiwa      | Board Secretary        |
| 4. George Ooko Abiero      | Board Member           |
| 5. Lydia Seth Mwasamboma   | Board Member           |

**Attendance without apology**

N/A

**Agenda: -**

1. Opening of the meeting
2. Overview of the Company Operation for the last 3 months
3. Land Management, Ownership and registration with Tanzania Investment Cooperation
4. Any other Business
5. Closure of the meeting

**Minutes of the meeting: -**

**1.Article 1/16/11/2022 Opening of the meeting:** The meeting was officially declared opened by the Enterprises chairperson, Ms. Mariam Kamote, by asking all the WomenChoice Industries Board Members to be open minded and address the concern that may be needed to support the implementation of various programs designed to inspire development of WomenChoice Industries. The meeting was officially declared open at 2.30 Pm.

2. Article 2/16/11/2022 **Overview of the company operation for the last 3 months:-** The meeting was briefed of its development progress by Ms. Lucy Odiwa, who is also the Board Secretary, by telling the members that there has been some big progress made by the organization, such as the Company staff registration with National Social security Fund, the Company product quality assurance certification and registration with the Tanzania Bureau of Standard (TBS), the Company products registration with Tanzania medical devices Authority (TMDA). The meeting recommended that that the management to continue, formalising and aligning the company with other national government agencies legal and operational requirements

**3.Article 3/16/11/2022 .The Land Ownership, management and registration with Tanzania Investment Cooperation:** the meeting was informed that WomenChoice Industries, had acquired land for its expansion of the facility production at Pongwe Industrial City , in Pongwe Division, at Mjohoroni, Tanga City District, and being that the company need to start the construction of its production facility in

earlier and mid-year 2023, certain issues were recommended, The meeting recommended that the company, to pursue the registration of the land ownership with the Tanzania Investment Cooperation (TIC) in Dar Es Salaam, and Ministry of land before the start of the building. It was further recommended that land ownership registration and formalization with the TIC to start forth with and should be done before the end of the year 2022.

4. Article 4/16/11/2022.Any Other Business: The meeting was informed of the growing ownership change in WomenChoice Industries current production facility at New Hotel Building, at Central Ward, Tanga City District and that Notice has been provided to the company Directors to leave the facility before the end of November 2022. The meeting recommended that the Directors should move fast and with speed to acquire another facility most preferably visit SIDO, Industrial Area Office for a space to be able to continues its production.

5. **Article 5/16/11/2022 Closure of the meeting:** The meeting was officially declared closed at 4.30 Pm, by the Board Chairperson, Ms. Mariam Kamote by thanking the members for their patience and commitment to provide the necessary discussion and support.

This minute of the meeting gives a true picture and view of what was discussed and therefore has been unanimously adopted as a true copy of the company document

Signed on Behalf: -



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**Lucy Odiwa**  
**Board Secretary**  
**Dated:**



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**Mariam Kamote**  
**Board Chairperson**  
**Date:**