



## HUA TAN MANUFACTURING COMPANY LIMITED

P.O. BOX 23198 | Dar es salaam | Plot No 92 | Mikocheni Light Industrial Area

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### LOCATION CHANGE PROGRESS REPORT

**Current Location:** Our company is currently based at Plot No 325. Kigogo-Sambusa, Kinondoni, Dar es salaam. However, after careful evaluation and considering factors such as business expansion, market accessibility, and operational efficiency, we have decided to relocate to a new site.

**Proposed New Location:** Following an extensive search and evaluation process, we have identified a suitable location for our company's relocation. The proposed new site is Plot No. 92 Mikocheni B, Kinondoni district Dar es salaam. This location offers several advantages, including:

- i. Proximity to major transportation routes, facilitating the movement of goods and services.
- ii. Availability of skilled labor within the surrounding area.
- iii. Access to necessary infrastructure, utilities, and support services.
- iv. A favorable business environment and regulatory framework.

**Progress Made:** We have made significant progress in the location change process. Here are the key milestones we have accomplished thus far:

- i. Conducted an in-depth feasibility study and site analysis of the proposed new location, considering factors such as market demand, competition, and potential risks.
- ii. Engaged with local authorities, including relevant government agencies and regulatory bodies, to ensure compliance with all legal and administrative requirements.
- iii. Finalized lease agreements and secured the necessary permits and licenses for operating at the new site.
- iv. Conducted consultations with our employees, informing them of the relocation plans and addressing any concerns or queries they may have had.
- v. Developed a comprehensive relocation plan outlining the logistics, timelines, and necessary resources for a smooth transition.

**Next Steps:** Our focus now shifts towards executing the relocation plan effectively. The upcoming steps include:

- i. Initiating the process of setting up infrastructure and facilities at the new location.
- ii. Collaborating with contractors and service providers to ensure a seamless transition of operations.
- iii. Coordinating with utility companies to establish reliable connections for essential services.
- iv. Implementing a communication strategy to keep our clients, suppliers, and stakeholders informed about the relocation progress and any potential impact on our services.
- v. Addressing any legal, administrative, or logistical challenges that may arise during the relocation process.

**Timeline:** Based on the current progress, we anticipate completing the relocation and commencing operations at the new site by 30<sup>th</sup> July 2023. However, please note that this timeline is subject to potential unforeseen circumstances, and we are committed to keeping you updated should any changes occur.

